



Immaculate Conception High School

Application Coversheet and Checklist

Name: _____ Today's Date: _____

College: _____ Due Date: _____

PACKET MUST INCLUDE THE FOLLOWING FOR EACH APPLICATION:

1. _____ Large envelope addressed to the college
2. _____ Resume
3. _____ Counselor Report Form
4. _____ \$ 5.00 Transcript Fee (cash or money order ONLY payable to ICHS)
5. _____ Application or Printout stating that the application was submitted online

Student Signature: _____

Parent Signature: _____

APPLICATIONS SHOULD BE SUBMITTED TWO WEEKS PRIOR TO THE DEADLINE IN ORDER TO MEET APPLICATION DEADLINE.

**Applications with a January 1st deadline must be submitted by Dec. 1st
due to the holiday break.**

**Do not leave application with anyone other than Ms. O'Dea or Mrs. Beatrice in PERSON
ONLY. It is best to stop by Guidance either before or after school, not during class, unless
you request an appointment IN ADVANCE.**

BOTTOM PORTION TO BE FILLED OUT BY GUIDANCE OFFICE ONLY

1. _____ Transcript & School Profile
2. _____ SAT/ACT Scores
3. _____ Guidance Letter of Recommendation

Application Packet sent on: _____

Guidance Office Signature: _____